



**PHARMACY MANAGEMENT CONSULTING
SERVICES**

**Monthly Summary Report
To The
California Prison Health Care
Receivership Corporation**

July 2007

PHARMACY MANAGEMENT CONSULTING SERVICES

Monthly Summary Report July 2007

Summary of Activities for July

Key happenings for the month of July included activities related to hiring, P&T functions, staff training, GuardianRx[®] pre-implementation preparation, continued site evaluations for centralization and contracting initiatives.

Maxor continues to actively recruit for the remaining seven clinical pharmacy specialists (CPS) positions. The second CPS was hired this month and will officially start work on August 13, 2007. MC Strategies, the software education and tracking tool for pharmacy employees, has now been deployed to all pharmacists. Educational activities include modules on P&T approved guidelines and policy and procedures. The fourth issue of the Pharmacy newsletter, *Pharmacy Horizons*, was released to pharmacy and medical personnel.

The CDCR P&T Committee was active this month in passing an additional disease medication management guideline, diabetes, as well as a new policy and procedure on therapeutic interchange that will aid in formulary transition and management. The CDCR Formulary was distributed in June, 2007, with a transition period of 90 days (July 1 to September 30, 2007); after which, the formulary will be strictly enforced. Maxor continues to assist facilities during the transition period by answering questions regarding the formulary, therapeutic interchange programs, and acquisition of formulary products. Reports are being designed to track formulary and nonformulary utilization by facility and prescriber which will be provided to the P&T Committee and the CPR for review. In addition, Maxor has begun contract negotiations based on P&T category review recommendations.

GuardianRx[®] implementation is complete at Folsom State Prison. Pre-implementation planning for Mule Creek State Prison began July 11, 2007. A medication management assessment was completed by Maxor in order to ascertain the readiness of MCSP for the implementation of GuardianRx[®] and identify areas of concern which need to be addressed prior to implementation. A formal implementation plan has been developed by Maxor and includes the identification of key personnel, identification and reporting of baseline metrics and service measures, and the assignment of critical tasks with completion dates.

Maxor is close to completing its site selection evaluation for the central fill pharmacy. A formal report including requirements for the central fill facility and an official site recommendation is forthcoming. In addition, Maxor continues to explore all available

automation options for both the central fill pharmacy and facility based needs. System requirements are still being evaluated.

Summary of Changes to Timeline

In the sections below, a listing of objectives completed, objectives delayed, objective timelines proposed for change (subject to review and approval of CPR) and a listing of timeline changes that have been approved by the CPR are provided.

Objectives Completed

- Objective A.1. A central pharmacy services administration, budget and enforcement authority was established on January 23, 2007.
- Objective A.2. Direct lines of authority were established to all pharmacy services personnel and linkages to central medical staff were defined.
- Objective B.2. A revised and reconstituted Pharmacy & Therapeutics Committee was established. Meetings are held the second Tuesday of each month. Current membership includes representation from central, regional and institutional level providers, as well as experts representing *Coleman* and *Perez* issues.
- Objective B.4: Develop and implement an effective and enforceable institution audit process.

Objectives Delayed

- All objectives except for F.2 (connectivity), C.5 (340B pricing) and A1.1 (hiring clinical specialists) are progressing according to schedule. Guardian implementation will be delayed in the Initiative tracking grid.

Objective Timelines Proposed for Change

- Objective A.3: Update and maintain system-wide pharmacy policies and procedures. We request changing the timeline for this objective from completion at month 9 to completion at month 12 of the project.
- Objective D.1: Hire and train new employees as needed to replace registry personnel. This objective was scheduled for completion in December 2007. We request changing the timeline to an ongoing activity throughout the term of the contract with no completion date. Hiring and training personnel is a recurrent task which will require ongoing consideration as staffing patterns are analyzed and pre-centralization and centralization models are implemented.
- Objective F.3: Procure a state-of-the-art pharmacy dispensing system in coordination with the Office of the Receiver. This timeline is no longer accurate and should be redefined by the CPR - CIO since an interim pharmacy information management system (Guardian) has been accepted.
- Objective F.4: Transition each institution to a uniform pharmacy information management system. Originally this was to begin in month 16 and be completed by month 21. In keeping with the changes to F.3, the goal will be to implement the interim uniform pharmacy information system state-wide by month 15 if connectivity is established.

- Objective F.6: Integrate pharmacy information management system with auxiliary technologies such as central supply management, physician order entry, electronic MAR, and barcode checking. No timeline was originally proposed for this objective. The process can not begin until the pharmacy information management system is functional state-wide and the extended network is created by CPR-IT. The completed pharmacy system is expected to interface with the DDPS (offender information system) and other proposed medical information systems currently in development. As with objectives F.3, the timeline for this objective will be determined by CPR-CIO.

Objective Timelines Change Approvals

- Objective C.2.1 – Completion of a system-wide baseline inventory in the first quarter. The baseline inventory included only controlled substances. A full inventory will be conducted at each facility as the pharmacy operating system (Guardian RX) is implemented.
- Objective F.2 – Establish basic connectivity in all pharmacies in the first quarter. A timeline extension of an additional 90 days has been approved.

Issues or Obstacles to Success

- GuardianRx[®] Implementation – Implementation of GuardianRx[®] has been significantly delayed from all original timeline goals. These delays are beginning to have a serious impact on achieving related *Roadmap* goals and objectives. GuardianRx[®] is a critical essential in providing data for reporting and monitoring purposes. Such data can not be obtained from any existing CDCR data repository or the PPTS system. Without this data, it is impossible to define performance benchmarks for targeted structural improvements or design best practice models for standardization and centralization. Maxor is currently lacking key reporting tools to facilitate clinical, operational and fiscal management of pharmacy operations.

Monthly Attachments

The section below contains links to the Pharmacy Dashboard, Pharmacy Inspection Grid, and other important tracking grids and attachments provided for review.

Pharmacy Dashboard



Pharmacy Dashboard

Pharmacy Inspection Grid



Pharmacy Inspection
Grid

Maxor Timeline & Tracking Grid



Maxor Timeline &
Tracking Grid